

# PARISH OF ABBOTS LEIGH - NOTICE OF MEETING

## Meeting of Abbots Leigh Parish Council

Held in the John Butler Room of the Village Hall, Church Road

Monday 18<sup>th</sup> September at 7.30 pm

## MINUTES

**Present:** Cllrs Talbot-Ponsonby, Butler & Murray, and J Smart (Clerk)

**Apologies:** Cllrs Anderson and Telling

Kamala Das attended the meeting to complain about the current state of the NSC waste collection in Manor Lane. STP had contacted Colin Russell (NSC), and it appeared that there was a problem with the small lorry collections. STP had reported the non-collection and it had now been collected (refuse). An officer of NSC had also called at the house today. Kamala and STP would both follow this up with Andy Prestt (NSC). **Action STP.**

1. Declarations of Interest in items on the agenda

None.

2. Previous meeting held on 17<sup>th</sup> July 2017

The minutes of the meeting held on 17<sup>th</sup> July 2017 (previously circulated) were signed as a true record.

3. Matters arising

None.

4. Planning

i. Applications:

**No Planning Applications**

ii. Approvals:

**17/P/1380/LDE** - Myrtle Cottage, Pill Road – Certificate of Lawfulness of existing use – **Approved.**

**17/P/1465/F** - 23 Church Road, BS8 3QP – Erection of a new dwelling following the demolition of existing dwelling – **Approved with conditions.**

**17/P/1233/F** - The Orchard, 252 Pill Road, BS8 3RA – Demolition of existing bungalow (C3 use). Construction of a new single storey building, containing 2No. supported accommodations flats (C2 use) with associated landscaping and car parking. **Approved with conditions.**

**17/P/0594/F** - Folleigh, Abbots Leigh Road, BS8 3QD - Retrospective application for alterations to windows and garage roof pitch. Addition of enclosed porch and of 2No. single storey extensions to rear and side of property and 1No. outbuilding to rear of garage. **Approved.**

**17/P/1477/F** - 25 Dennyview Road, BS8 3RD - Erection of a single storey rear extension with partial first floor extension over. Rebuilding of front porch with new canopy. Alterations to roof to incorporate a new rear dormer and roof light, providing a second floor. Alterations to existing window with new double glazed units. **Approved with conditions.**

iv. Other Planning Matters

MS reported that NSC had identified sites for half the additional housing required by the Planning Inspector for the NSC Site Allocations Plan. This would now go out to consultation. This amount should satisfy the Inspector. The Neighbourhood Plan would move ahead in the autumn as it was not affected by this.

5. Ward Councillor's Report

## 6. Village Matters

- i. Police - The Clerk reported on this. One theft from a business premises.
- ii. Village Hall Report - STP thanked JB for all the work that he had done. JB reported on the refurbishments of the Village Hall. STP suggested amending the booking form to ask how users would like the stage to be set up. Audio system would be installed on Thursday 28<sup>th</sup> September. JB had painted the white lines on the outside steps. STP advised that the outside signs would arrive soon. MS suggested possibly moving/adding another screen. JB would set up a feedback form. STP suggested leaving it for a while to see how it settles down. MS suggested reviewing the stage situation in the New Year. STP suggested it would be worth keeping a log of any comments received about the stage. The stackable stage trolley had been sent back as it was thought to be unsuitable because it would not fit through the door to the John Butler Room, although the need for this would be monitored. The PC would not be in any financial difficulty following the increase in actual expenditure over budget for the works. JB suggested the VH should be photographed now and updated on the website. JB reported the stage lights were not working properly (add to the review).
- iii. Skittle Alley - Nothing to report.
- iv. Drainage - Nothing to report. Clerk to remove from the agenda.
- v. Traffic Issues & Footpaths - STP & Clerk to arrange a meeting for a walkabout with Adam Wood. Glass on the cycle path had been reported to NSC. STP reported that the suggested speed restrictions on Beggar Bush Lane had become wider. Long Ashton and Failand & Wraxall were now on board. Draft a letter to request reducing national limit to 50mph on BBL, Clevedon Road and Belmont Hill as a joint parish council initiative. STP suggested only making changes on principal roads – DD’s scheme for 40mph on the A369. Clerk to ask Pill & EIG. **Action Clerk.**
- vi. Verges - MS reported that the verge below The George has become a car park. DD had seen Chris Joannou (NSC) who advised that Carol Pike was now dealing with this matter. Chris had emailed STP and advised he had passed on the previous information to Carol. The residents park in the pub when it is not open and on the grass when it is. The verge monitoring group has done its final autumn inspection, so David Smith could now go ahead with cutting (same as last year). Leave a thin strip near the fence on Manor Road (before Weir Lane). Tell Fergus this would be happening. **Action STP/Clerk.**
- vii. Playing Fields & Events - The Festival in the Field was good considering the weather, and there had been a good turnout.
- viii. Defibrillator - The defibrillator was now in place and working. Paul Whitehouse had volunteered to do the fortnightly checks. STP would do this when he is not available. MS had put an item in the Link regarding this and PW would put it on the website. STP would take the ‘Telephone’ signs out and ask Nibra Signs to make ‘Defibrillator’ signs from Perspex. Clerk to arrange for a key for VH to be cut for STP. The Civic Society would now be smartening up the phone box.

JB had met resident who was concerned about a shipping container sited on some land in Weir Lane, which had been altered to have windows put in it. STP advised that it was being used as a play house for children.

## 7. Communications

DD had put something in The Link about Play Streets.

## 8. Financial

- i. Annual Return - Grant Thornton had returned the External Auditor Report and Certificate. ‘On the basis of their review of the annual return, in their opinion the information in the annual return is in accordance with proper practices and no other matters have come to our attention giving cause for concern that relevant legislative and regulatory requirements have not been met’. The matter of petty cash had been drawn to the PC’s attention. This has been stated ‘Yes’ in the annual return by the internal auditor, but should have stated ‘not covered’, as the PC does not operate a petty cash system. The Clerk pays for incidental expenses and claims the amount back.
- ii. Village Hall Refurbishment Costs

			£
22/03/17	B&Q Line Marker for VH Entrance	JB Expenses	7.98
22/03/17	Outside Wall Lights for VH	JB Expenses	240.29
22/03/17	Stacking Armchairs x 6	JB Expenses	345.53
04/04/17	Replace 3" Sash lock following break-in	STP Expenses	90.00
07/04/17	Imperial Windows (replace units)	Total	229.16

19/07/17	Bristol Curtain Shop	Deposit	300.00
22/08/17	Williams Flooring	Total	1,860.00
01/09/17	DLW Painting & Decorating	Total	1,984.00
09/09/17	Bristol Curtain Shop	Balance	615.00
30/08/17	Felix Design	Total for Stage	3,299.00
23/09/17	Key Cutting	JB Expenses	9.00
23/09/17	Speaker Cable, Hooks etc.	JB Expenses	28.91
23/09/17	Silicone, Paint, Caul etc.	JP Expenses	44.93
23/09/17	Jake Dorrington - Works to VH	Total	212.50
14/09/17	Replacement Sound System	Quotation	671.71
17/09/17	Sean Dorrington - Works to Village Hall	Total	2,155.00
?	PA Electrical - Works to Village Hall	<b>TBC</b>	<b>TBC</b>
			<b><u>12,093.01</u></b>
30/08/17	Insurance Settlement		-602.27
			<b><u>11,490.74</u></b>

9. Clerks Report

Nothing to report.