

**PARISH OF ABBOTS LEIGH**  
**Annual Meeting of Abbots Leigh Parish Council**  
Held in the John Butler Room of the Village Hall, Church Road  
**Monday 21<sup>st</sup> May 2018 at 7.30 pm**

**MINUTES**

**Present:** Cllrs Talbot-Ponsonby, Anderson, Butler, Telling, Ward Cllr Davies & J Smart (Clerk)

**Apologies:** Cllr Stewart

1. Election of Chair and Vice-Chair of the Parish Council

Cllr Anderson nominated Cllr Talbot-Ponsonby, seconded by Cllr Telling. Cllr Talbot-Ponsonby was elected as Chair of the Parish Council for the forthcoming year.

2. Declarations of Interest in items on the agenda

None.

3. Previous meeting held on 16<sup>th</sup> April 2018

The minutes of the meeting held on 16<sup>th</sup> April 2018 (previously circulated) were signed as a true record.

4. Matters arising

None.

5. Planning

i. Applications:

**18/P/2333/NMA - 1 Knightcott Road, Abbots Leigh, BS8 3SB.** Non material amendment to 16/P/3047/F (first floor extension over existing garage, enlargement of garden terrace and replace roof with late tiles) to create a flat roof on the single storey rear element and revise the window openings. **Already approved by NSC as the amendment proposed was non-material.**

ii. Other Planning Matters

DD reported that the application at the end of Church Road had been approved.

The Leigh Warren Bungalow application that had been refused by NSC had now gone to appeal.

6. Ward Councillor's Report

DD reported that the waste collection by BIFFA would be changing at the beginning of June. All residents should receive a letter regarding this within the next week.

There had been a presentation to Pill & Easton-in-Gordano Parish Council last Monday by Gallagher Estates to discuss 'Pill Green' (land off A369). They were planning to build 1,000 houses to the north of the A369 from The Rudleigh to Markham Brook. They will be meeting with NSC to discuss pre-application advice prior to putting in an application in the autumn.

South Bristol Link would have no buses running on it apart from the Airport bus.

It had been confirmed that the proposed passenger railway did not now have the money requested from the Government to move forward. The earmarked funding had been spent on road schemes. NSC would be seeking other funding streams from the Department of Transport.

7. Neighbourhood Plan

MS had now applied for the funding to move forward with the Neighbourhood Plan.

8. Financial

i. Approval of Annual Governance Statement 2017-2018

The Annual Governance Statement for 2017-2018 had been circulated, and was approved and signed by STP.

ii. Approval of Accounts Statements 2017-2018

The Accounting Statement for 2017-2018 had been circulated, and was approved and signed by STP.

iii. Approval of Internal Auditor 2017-2018

Clive Marshall of Money Matters West was approved as the Internal Auditor for 2018-2019.

9. Village Matters

- i. Police Report - No report had been received, but STP reported there had been a burglary in Church Road.
- ii. Village Hall - JB reported that the new fence had now been erected. JB had already bought the paint to paint repaint the metal gate. Dave Wyatt would be repainting the external wood of the village hall and skittle alley windows around the middle of June.
- iii. Former Skittle Alley - STP reported it was all operating well, and that James Tantram was pleased with the numbers attending. There was a concern about early morning noise. Anyone who was concerned should contact the Clerk about this. **Action All.**
- iv. Traffic Issues & Footpaths - DD and the Clerk had met with Shelley Lee. STP would call Bristol Rugby for an update on plans. David Bailey (NSC) advised that the speed limit would be changed towards the end of this year. **Action STP.**
- v. Verges - David Smith to cut the verges in September. **Action Clerk.**
- vi. Playing Fields & Events - None.
- vii. Defibrillator - The Clerk to order primer and red paint to repaint the telephone kiosk. **Action Clerk.**
- viii. Village Orderly - AT would ask Nigel Mail to call in to check the list of his duties. **Action AT.**

10. Communications

STP reported that any problems with sheep escaping from fields should be reported to Chris Alcock.

Road closure notices: Harris Lane would be closed from 11<sup>th</sup> June for approximately 15 days. DD had forwarded this information to Paul Whitehouse to put on the website.

NSC had requested information on the protocol for 'Marking the Death of a Senior National Figure or Local Holder of High Office'. The Clerk was asked to purchase a 6' x 3' Union Jack to fly at half-mast following the death of a national figure. **Action Clerk.**

11. Clerks Report

Clerk to speak to Paul Whitehouse regarding Data Protection and the Privacy Policy on the website.  
**Action Clerk.**