

PARISH OF ABBOTS LEIGH - NOTICE OF MEETING
Meeting of Abbots Leigh Parish Council

Held in the John Butler Room of the Village Hall, Church Road
Monday 16th March 2020 at 7.30 pm

MINUTES

Present: Cllrs Talbot-Ponsonby, Butler, Narracott & J Smart (Clerk)

Apologies: Cllrs Stewart, Walker & Ward Cllr Davies

1. Declarations of Interest in items on the agenda

None.

2. Previous meeting held on 17th February 2020

The minutes of the meeting held on Monday 17th February 2020, previously circulated, were signed as a true record.

3. Matters arising

Check with MS if he had taken the Barn Conversion Policy forward to Celia Dring at NSC.

4. Planning

i. Applications:

20/P/0247/FUH & 0248/LBC – 34 Church Road. Removal of the existing timber staircase and glazed top section to the modern conservatory located at the south west of the property, and to construct a new staircase and glazed lantern in its place. The works also involve constructing an internal glazed screen and door to form a lobby. **Conservation Officer to make decision on this proposal.**

20/P/0411/TPO – Bow House, Home Farm Road. T1 – Beech – Reduce by up to 3m. Remove 5 lowest laterals. Crown lift to 4.5m from ground level. **NSC Tree Officer to make decision.**

ii. Approvals:

20/P/0372/NMA – Hunters Lodge, Harris Lane. Non material amendment to application 19/P/2876/FUH (First floor side extension, an additional dormer and a material palette refresh), to allow use of roof material to match existing.

iii. Other Planning Matters

RN reported on the proposal for the Conservation Area. Cllrs had walked the village on 9th March, and come up with an agreed area to promote. STP suggested the next step was a public consultation. STP & RN would meet to finalise the map and look at the previous notes, then ask Kate Hudson-McAulay at NSC for further advice. **Action STP/RN.**

5. Ward Councillor's Report

Ward Cllr Davies was not present.

6. Neighbourhood Plan

STP reported that the NP was about to be printed and ready for public consultation. The consultation would run from the Pill & EIG APM in April to the AL APM in May.

7. Bristol Port Company – Air Quality Strategy

MS had responded to The Bristol Port Company Air Quality Strategy Initial Public Consultation, the response was required by 13th March. STP would circulate the Consultation document and the response. **Action STP.**

8. Financial

i. Approval of Accounts for Payment for March 2020

STP proposed approval and JB seconded. Agreed.

The Clerk to arrange for RN to be a signatory on the Bank of Scotland account. **Action Clerk.**

9. Village Matters

i. Police Report - 6 reports of violence or sexual offences. Four at Leigh Court, 1 at Glen Avenue and 1 at Dennyview Road.

ii. Village Hall - STP reported that the surveys had now been completed, and suggested the designs for the car park should be available for the APM. RN would ask the design contractor how to go about costings etc. **Action RN.**

JB had investigated purchasing a Union Flag. A 5' x 3' flag would cost £7.99. STP suggested something more expensive that would last longer, up to a cost of £20.00. **Action JB.**

JB reported on the hot water for the flat. Fischer heat had quoted £3-4k, but JB had found someone else (Gary Trowbridge – Anytime Property Services, Portishead) to carry out the boiler works for £795.00. Clerk to contact Paul Hares regarding removal of the water heater. This needs to happen prior to installation of the new tank. **Action JB/Clerk.**

The kitchen water heater had started to leak. Following discussion with JP, the heater was removed and replaced with a further two kettles.

JB reported on a number of cancellations for bookings at the Village Hall due to the Coronavirus situation. Some would be rebooking at a later date.

iii. Former Skittle Alley - STP & RN had investigated the installation of extractor fans in the gym for ventilation. Two fans would be necessary, at a cost of £280.00 plus VAT each. There would also be some electrical and building works necessary.

iv. Traffic Issues & Footpaths - Closure of Sandy Lane – Clerk to inform Paul Whitehouse. STP reported that NSC would be repairing the cycle path opposite Ashgrove Avenue to stop flooding.

STP reported that NSC, in conjunction with Bristol City Council, was planning to maintain and upgrade the route 41 cycle path along the towpath.

v. Verges -

vi. Playing Fields & Events - The Civic Society were planning to hold a VE Day party, but this would probably now be cancelled due to Coronavirus.

vii. Village Orderly - STP had seen Nigel cutting the grass in the playing field.

10. Communications

STP reported on the village litter pick was due to be held on Sunday 29th March. This event would continue, although there may not be as many volunteers as usual.

Melanie King had set up a group of people to drop leaflets and each road creates its own Whatsapp group. Each group should be not too big and have a coordinator. STP would liaise with Mel and the Clerk to send copy of electoral register to STP.

Notice / statement regarding this to go in village notice boards.

11. Clerk's Report

The Clerk reported that due to the Coronavirus situation, the Resource Centre would only be open for one hour per day from Wednesday 18th March, until further notice.

Pill Community Centre would be taking the old screen from the JB room.