

**PARISH OF ABBOTS LEIGH - NOTICE OF VIRTUAL MEETING**  
**Meeting of Abbots Leigh Parish Council**  
**Monday 20<sup>th</sup> July 2020 at 7.00 pm**

**MINUTES**

**Present:** Cllrs Talbot-Ponsonby, Butler, Narracott, Walker & J Smart (Clerk)  
**Apologies:** Cllr Stewart & Ward Cllr Davies

1. Declarations of Interest in items on the agenda

None.

2. Previous meeting held on 15<sup>th</sup> June 2020

The minutes of the previous meeting held on Monday 15<sup>th</sup> June 2020 (previously circulated) were signed as a true record. STP to provide the signed minutes to the Clerk when convenient.

3. Matters arising

MW was going to draft a note regarding developing Airbnb rentals within the boundaries of properties.

The Rights of Way Improvement Plan had been submitted to North Somerset Council by MW.

4. Planning

**Applications:-**

**20/P/1299/NMA – Leigh Warren Bungalow, Abbots Leigh Road.** Non-material amendment to application 19/P/0734/FUL – to allow for changes to windows on the ground floor east and west elevation and first floor dormers on the west elevation. ***No comments.***

**20/P/1372/FUH – 1 Manor Cottages, Abbots Leigh Road.** Proposed erection of a single storey extension to rear and single storey infill between main house and existing garage. Two storey side extension and reconfiguration of ground floor layout. ***STP would contact the owners of the neighbouring property for their views.***

**20/P/1489/FUH – Hernhill, Manor Lane.** Demolition of porch and decking to the main house. Proposed single storey rear extension with new terrace and balcony. Demolition of lean-to and proposed conversion of garage structure into studio and ancillary accommodation to the main house. ***No objections in principle, but Councillors would request a condition that the garage could not be converted into separate property or become part of a letting business in the future. Councillors were also concerned about overlooking into the garden of the neighbouring property, and would request that the balcony be screened to protect privacy.***

**Approvals:-**

**20/P/0927/FUH – 62 Church Road.** Demolition of existing lean-to and conservatory. Proposed erection of two storey rear and side extensions.

**Other Planning Matters**

None.

5. Neighbourhood Plan

MS was unable to attend the meeting. STP reported that he had been pushing for residents to respond. Conclusion date of 12<sup>th</sup> September. RN suggested posting something on the noticeboards, encouraging residents to respond. STP would ask Paul Whitehouse to send an email via the website out to residents as a reminder. **Action STP.**

6. Financial

Approval of Annual Governance Statement 2019-2020

The completed Annual Governance Statement for 2019-2020 (previously circulated) was approved. The Clerk to meet STP to provide a wet signature prior to submission to PKF Littlejohn. **Action STP/Clerk.**

Approval of Annual Accounting Statements 2019-2020

The completed Accounting Statements for 2019-2020 (previously circulated) were approved. The Clerk to meet STP to provide a wet signature prior to submission to PKF Littlejohn. **Action STP/Clerk.**

Accounts for Payment

The Accounts for Payment for July (previously circulated) were approved. Clerk to arrange for cheque signatures from JB & STP. **Action JB/STP/Clerk.**

Clerk was requested to update actual against budget figures for 20/21 and circulate to members. **Action Clerk.**

7. Village Matters

- i. Police Report - Crimes reported in June 2020 – Criminal Damage in Church Road = 1, Anti-Social Behaviour in Sandy Lane = 3.
- ii. Village Hall - JB had spoken to JP, who had received a few enquiries for September. He had spoken to Donna Butcher of the WI who was keen to get back to normal. She had forwarded some guidelines from another village hall. The Clerk had forwarded the latest guidance from WERN. STP, JB and the Clerk would meet to plan what needed to be done and carry out a risk assessment.

Andersons would respond to STP about the car park drainage within the week.

- iii. Former Skittle Alley - Gym users were still coming into the garden from the fire exit door of the gym. Notice on inside of the door saying emergency exit only. STP would contact Katie to request users of the gym did not use the garden. Since the rates reassessment, the Clerk needed to apply for rate relief for the VH. STP had been contacted by the gym about installing ventilation (one extractor fan at each end). Their electrician had quoted less than £1,000 to install. STP proposed that the PC pay half towards this. MW seconded. Agreed. Rent payments would restart in September. **Action STP.**
- iv. Traffic Issues & Footpaths - JB noticed that the pedestrian crossing on the A369 had not been switched back on since the roadworks had taken place. The Clerk to inform Debbie at NSC Street works (utilities), and STP would send her a text. Clerk to chase replacement the bent post for the crossroad sign on the A369. Clerk informed about a road closure at Sandy Lane. **Action STP/Clerk.**  
Conservation Area – RN had downloaded two large scale maps that could be used for consultations. There was another temporary closure at the plantation. STP reported that the public bridleway/cycle route did not join Sandy Lane where it should.

Since the last meeting, temporary parking restrictions have been put in place on Manor Road near Abbots Pool. NSC had been ticketing people (but not on the first part of Manor Road). If a resident

received a ticket, they should pay for it then appeal as a resident of Manor Road. A few cones had gone missing.

- v. Verges - Tom Walmsley had requested a meeting as he and a group wanted to rewild the large verge on the plot of land outside Pound Batch Farm. Clerk to ask Nigel Mail not to cut it. The group needed to produce a method statement and risk assessment before anything could start. All work would need to be done from the layby side.
- vi. Playing Fields & Events - Nothing to report.
- vii. Village Orderly - Nothing to report.

8. Communications

Following weekend disturbances, an item was to be put in The Link that building work noise was not acceptable at certain times. RN would write an item. **Action RN.**

9. Clerk's Report

The Clerk had been issued with some waterproof 'No Littering' posters by NSC. Should any member want to put one up, ask the Clerk.

Clerk to provide key to noticeboard in Manor Lane to STP for MW. **Action Clerk.**