

**PARISH OF ABBOTS LEIGH**  
**Abbots Leigh Parish Council**  
**Held at Abbots Leigh Village Hall on Monday 11<sup>th</sup> July 2022 at 7.30pm**

**MINUTES**

Present: Cllrs Talbot-Ponsonby, Butler, Narracott, Stewart, Ward Cllr Davies (8.00pm) & J Smart (Clerk)  
Apologies: Cllr Walker

Public Participation

David Hagan - Principal Town Planner, CSJ Planning (Agent)  
Andy Watson - Alec French Architects (Architect)  
Paul Williams – Clifton College (Director of Estates)  
Tim Green - Clifton College (Head)

Members of the Clifton College team were present to discuss the upcoming planning application for alterations at the sports facility. The proposal was to replace the existing 21 year old bubble structure with a more permanent structure. The majority of the cost would be borne by a donor. A stipulation of the donor was that the facility was also used for community groups. The proposals would also enable CC to provide more sports - netball, badminton, and a climbing wall for example. There would be better facilities and more spectator space. STP mentioned the problem with visibility on exiting the facility onto the cycle path. There was also a problem with parking on the verges when a large football tournament was held. Tim Green suggested the PC contact the school when this happens. STP asked for contact details. Paul would forward the information. RN asked whether the structure would be more visible from Beggar Bush Lane. Andy Watson advised that an arboricultural survey would be conducted. RN suggested it would be helpful to see current and proposed views. CC was hoping to submit a planning application at the end of July and start building early next year. Access to the site would be from Beggar Bush Lane. There would be a letter drop to residents in the surrounding area when the planning application was submitted. STP thanked all for attending.

1. Declarations of Interest in items on the agenda

None.

2. Previous meeting held on Monday 13<sup>th</sup> June 2022

The minutes of the meeting held on Monday 13<sup>th</sup> June 2022, previously circulated, were signed as a true record.

3. Matters arising

None.

4. Planning

**Applications:-**

<b>22/P/1396/LDP</b>	<b>19 Dennyview Road BS8 3RD</b>	Certificate of Lawful Development for the proposed erection of a single storey building in rear garden, (13m x 4.7m external dimensions), ancillary to the use of the main dwelling, with roof drains to soakaways and foul drains to existing septic tank. (Amendment to approved application 21/P/3386/LDP, with the same building rotated 90 degrees). <b>Reiterate comments from previous application. No objections in principle to this development, but Councillors would request that it be conditioned that the building could not be used as a separate dwelling at any time in the future.</b>
<b>22/P/1443/LDP</b>	<b>Upper Farm Cottage Beggar Bush Lane BS8 3TF</b>	Certificate of Lawful Development for the proposed erection of a single storey side extension. <b>No comments.</b>

**Approvals/Refusals/Withdrawn:-**

<b>22/P/0610/LDE</b>	<b>Glen Farm Sandy Lane BS8 3RX</b>	Certificate of Lawfulness for the existing occupation of the dwelling in breach of condition 4 of planning permission 1361/91 (agricultural occupancy). <b>Approved.</b>
<b>22/P/0986/TPO</b>	<b>Road running between Home Farm Road and Ashgrove Avenue BS8 3QD</b>	T6 - Ash - Remove stem over road with split back to main stem and reduce upper canopy by 2m. T7 - Ash - Fell. G5 - Mixed Broadleaf group - crown raise group by 2m away from wires, ash with orange dot - fell . T8 - Ash - Remove heavy ash limb back to main stem. T9 - Ash - Fell. T10 - Ash - Fell. T11 - Ash - Fell. T12 - Crown raise sycamore away from wires by 2m. T13 - Oak - Remove deadwood. T14 - Ash - Remove deadwood over wires/path. T15 - Lime - Reduce 3m from streetlight and 2m from cables. T16 - Beech - Clear branches from cables by 1.5m. T17 - Ash - remove lowest limb by cables and remove deadwood. T18 - Ash - Fell stem by road. <b>Approved.</b>
<b>22/P/1076/LDE</b>	<b>13 Dennyview Road BS8 3RD</b>	Certificate of Lawfulness for an existing side/rear extension for use as a garage and games room. <b>Approved.</b>
<b>22/P/0853/TPO</b>	<b>Clifton College Sports Club Abbots Leigh Road BS8 3QD</b>	All works recommended by accompanying tree report G1 - Consists of T2047, T2051, T2053, T289 (4 x Sycamore), T2064, T284, T285 (3 x Oak), T286 (Beech) - Fell due to failure risk. T280 - Beech - Remove lowest limb beyond squirrel damaged portion. T2070 - Sycamore - Remove due to failure risk. T2066 - Oak - Remove due to failure risk. T292 - Ash - Remove 2 lowest limbs over car park. T312, T307, T2059 - 3 x Ash - Remove due to failure risk. T2060 - Sycamore - Remove due to failure risk. T266 & G2 mentioned on application not covered by TPO. <b>Approved.</b>
<b>22/P/0954/TPO</b>	<b>West Barn Home Farm Home Farm Road BS8 3QF</b>	T1 - Ash - Dismantle due early signs of ash dieback. Replant with standard Hornbeam. T2 - Multi-stemmed Ash - Dismantle due signs of ash dieback, no replanting due sycamore growing directly below ash crown. <b>Approved.</b>

**Other Planning Matters**

Clerk to contact Chris Nolan at NSC to check enforcement situation regarding The Pavilion at Grangewood House.

**Action Clerk.**

As the PC did not normally meet in August, the Clerk advised Councillors that they would need to meet to discuss the six planning applications that had been received today, before the end of August. Agreed to meet on Monday 8<sup>th</sup> August to discuss the planning applications. **Action ALL.**

5. Ward Councillor's Report

MetroWest - NSC to fund an extra £10million and WECA £10million.

Funding would be received from central Government to make sure no bus fare is more than £2.00.

The Local Plan needed to be approved and ready for submission by the next election in May 2023.

6. Neighbourhood Plan Implementation

MS reported on the meeting held in Abbots Leigh which looked at things that have been done. It was not an entirely satisfactory, with low attendance. Next meeting would be held on 13<sup>th</sup> October. **Action MS.**

7. Financial

i. Approval of Accounts for Payment – July 2022

MS proposed approval of the Accounts for Payment for July. STP seconded. Agreed. **Action Clerk.**

ii. Actual against budget to end June 2022

The actual against budget figures had been updated to the end of June 2022. This had been circulated to all Councillors. The Clerk had met with Cllr Walker the previous week to discuss the PC accounts for the last quarter.

8. Village Matters

i. Police Report - Crime figures for May 2022 - Leigh Court = 1 x Public Order, 1 x Shoplifting; The Manor Close = 1 x Public Order; Sandy Lane = 2 x Anti-Social Behaviour.

ii. Village Hall - Following a request from Cllr Narracott, Hugh Jones of NSC Building Control had discussed the requirement for Building Regulations for the refurbishment of the flat. He advised that the works that had been carried out in the flat were not subject to Buildings Regulations. There may be a requirement for an EPC on the flat at some point in the future. So far this year, the spend on the flat had been £7,748.55. RN and JB would arrange to have another meeting with Mick. The Clerk would chase quotes for the remainder of the work with Mick Dillon. Clerk to chase MD for receipts for materials purchased. All agreed to proceed with insulating the small room. Needed to find out if the kitchen ventilation could go through the old chimney stack. STP to chase Sean Dorrington to repair the flashings on the chimney. **Action RN/STP/Clerk.**

iii. Former Skittle Alley - The quarterly rent of £1,000 had been paid by FitTank. Invoice for service charges for the year totalling £2,205.04 had been submitted.

iv. Traffic Issues & Footpaths - STP asked DD when NSC would be reviewing the red routes. DD would chase this and also enforcement on Beggar Bush Lane. **Action DD.**

MS was currently working through all the data from the recent speed surveys. **Action MS.**

RN – Leigh Woods parking. This will be subject to a review on its operation. We have no evidence of whether this has an effect on parking in Church Road. If we have any comments, we should submit them in time for the review. **Action All**

v. Verges - MS advised the PC needed to start thinking about the timing of cutting the verges, usually end of September early October. **Action ALL.**

vi. Playing Fields & Events - Clerk to ask Paul Whitehouse about the Festival in the Field in September, then apply for the TEN licence. A method statement (RAMS) would be required for this event. **Action Clerk.**

Both curved benches at the bottom of the playing field were broken. The design was not strong enough, and something more durable and practical was needed. Agreed to use Community Infrastructure Levy for this. Clerk to obtain quotations. Clerk to ask Kevin Weekes to remove broken benches, and repair bench at the top of the field. **Action Clerk.**

MS confirmed that the grant application had been submitted to North Somerset Council "Improving Play Spaces" grant programme for a 50% grant of £2,138 towards a total project cost of £4,276 for installing three new items of play equipment in the Old School Field. Abbots Leigh Civic Society have confirmed that they would provide 25% of the cost to match the £1,000 to be funded by the Parish Council, agreed at the June PC meeting. It was noted that the maintenance of the additional play equipment would be covered out of the existing budgets and arrangements for monthly inspections and maintenance of the existing play equipment in the Old School Field.

MS had circulated a paper summarising the grant application for updating and replacing some play equipment and creating a pathway at the old school playing field. He had applied for some matched funding from NSC. He suggested the PC wait to find out if the bid was successful, then look at the two projects in detail. STP suggested that the two projects could be stand alone. Clerk to let STP know the contact for DDA Officer at NSC. **Action MS/Clerk.**

vii. Village Orderly - Change this heading to Village Maintenance. The Clerk advised that Kevin Weekes had informed the Clerk there would be a 10% price increase for his services in August. **Action Clerk.**

viii. Abbots Pool - STP reported that the level of usage was going up at lot due to the recent hot weather. Signs had been ordered and should be going up soon, and the restrictions would need to be enforced. **Action STP.**

ix. Civic Society - The 'Roses and Rosé' event had been well attended. Nothing to report further to above.

9. Communications

MW had responded on behalf of the Parish council to the further email received from Mr McFeat.

STP reported that there had been discussion with The Parish Church, the Leigh Woods Residents group, and the Abbots Leigh Civic Society about the future of the Link magazine as David Davies had retired as editor after 17 years. This had suggested that maybe a commercial external editor be employed, but in the first instance Mike Hector at Adroit Print, who is the current printer of the Link, is willing to try taking on an editorial role, at a price to be agreed. He will do this for the September edition free of charge and then propose a price for future editions. STP had suggested that as David Davies had received copy from lots of people that we should try to reduce the number that the editor should have to chase. In Leigh Woods, the residents group coordinates the input from several parties. A proposal is that we should try to find someone in Abbots Leigh to coordinate the many pieces submitted by different members of the Parish Council, the Civic society, Abbots Pool, WI, Tea and Tech, Ward Councillor. The Church would coordinate all aspects to do with Church activities, food bank, Time out. The LW Group would be asked to pick up the Cinema and the TTS in LW church. STP is having a further meeting with Mike Bothamley and David Davies in the first week in August. STP has offered to do this to start. Robert Narracott manages the advertising.

10. Clerk's Report

Included above.