

ABBOTS LEIGH PARISH COUNCIL
MEETING OF THE PARISH COUNCIL
Held at Village hall, Abbots Leigh on Monday 09th June 2025 at 7.30pm

MINUTES

Present: Councillors S Talbot-Ponsonby (Chair), K Das (Vice Chair), Ho Marris.
Parish Clerk Nicola Rice

Absent: Councillors M Walker, R Delany.

Public Participation.

No members of the public were present at the meeting.

1/25 To note the absence of councillors at the meeting.

The absence of Councillors M Walker, R Delany was noted.

2/25 To accept declarations of interest in accordance with the Adopted Code of Conduct September 2024.

There were no declarations of interest.

3/25 To approve the minutes of the council meeting held on Monday 12th May 2025.

It was resolved to approve the minutes.

The Chairman signed the minutes as being a true record of the meeting.

4/25 Planning, New Applications:

25/P/1012/FUH	2 Manor View Manor Lane Abbots Leigh BS8 3RY	Proposed erection of a 1.5 storey extension to the North of the property and the addition of 1no. dormer to the rear elevation. Demolition of the existing conservatory to the front elevation and erection of a replacement new porch. New cladding to 2no. existing dormers (front and rear) and re-location of the existing driveway to the Southern boundary to give wider and safer access onto the site and improve the usability and continuity of the garden. <i>No Objections.</i>

Approvals/Refusals/Withdrawn:-

25/P/0526/H2PA	12 Knightcott Road Abbots leigh BS8 3SB	Application to determine if prior approval is required for a proposal to construct an additional storey to existing dwellinghouse, to a maximum height of 8.74 metres. <i>Prior approval - refuse (not PD)</i>
24/P/2718/FUH	Acorn Meadows Pill Road BS8 3RF	Proposed demolition of existing porch and rear/side extensions. Erection of a detached canopy carport to the front of the property. Construction of a 2-storey wraparound front/side/rear extension the, along with replacement of existing flat-roof dormer with 2no dormers and 1no. rooflight. Fenestration alterations including the removal, replacement and installation of windows, doors and rendering to all elevations. <i>Approve</i>

- 5/25 To receive and note the internal auditor's report for 2024-25.
The internal auditor's report was received and noted
- 6/25 To approve the Annual Governance Statement for 2024-25.
It was resolved to approve the Annual Governance Statement for 2024-25.
- 7/25 To approve the Annual Accounting Statements for 2024-25.
It was resolved to approve the Annual Accounting Statements for 2024-25.
- 8/25 To approve the Conflict of Interest for 2024-25.
It was resolved to approve the Conflict of Interest for 2024-25.
- 9/25 To restate the total asset figure on the Accountancy Statement 23/24 AGAR
It was resolved to approve to restate the total asset figure on the Accountancy Statement 23/24 AGAR
- 10/25 To approve the dates of the public rights to examine the 2024-25 accounts as being 10th June to 21st July 2025.
It was resolved to approve the dates of the public rights.
- 11/25 To appoint an internal auditor for the 2025-26 council financial year.

It was resolved to appoint Tony Jay as the internal auditor.

12/25 To consider the approval and payment of the following monthly invoices.

Any invoices received after the publication of the agenda will also be considered.

Invoice date	Supplier	Description	Amount £	VAT £	Total £
None	Nicola Rice	Clerk's salary	783.50	0	783.50
04.6.25	Tony Jay	Internal Auditor	100.00	0	100.00
None	Mick Dillon	Caretakers salary	900.00	0	900.00
None	HMRC	PAYE	264.45	0	264.45
08.5.25	Mick Dillon	Expenses	21.40	0	21.40
None	Clerks Expenses	Laptop and Software, printing	296.99	0	296.99
21.5.25	Roland J Bell	MCS Certificates	80.00	0	80.00
08.05.25	Screwfix	Abbots Pool repairs	100.36	20%	120.45
12.05.25	GB Sports	Playground Inspection	30.00	20%	36.00
28.5.25	GB Sports	Playground Equipment	3720.90	20%	4668.48
28.5.25	GB Sports	Playground Equipment	1630.96	20%	1957.15
02.6.25	Sprague Gibbons	Website Hosting	252.00	20%	302.40

It was resolved to approve the payments.

13/25 To receive the North Somerset Councillor report.

Ward Councillor Report (Pill Ward) from Councillor Jenna Ho Marris.

Bins: By now everyone should know their schedule for the 3 weekly black bin collections which will start across the district in June. Soft plastics are also now recyclable too, follow the instructions. Sign up for the North Somerset Council app (around 10,000 downloads which is 10% of households, not bad!) to receive bin reminders.

14/25

To discuss village matters

- a. Police Report – Nothing to report
- b. Village Hall – A routine inspection will be carried out by John Butler, Ros Delany, Mick Dillon and Simon Talbot-Ponsonby. The electric trip will be changed due to it being too sensitive. EON export rate has been confirmed to 16.5p per unit and will be requested to payments 4 x a year. Simon has been talking to NSC about making our commercial bin collections every three weeks to coincide with all bin collections.
- c. Former Skittle Alley - Nothing to report.
- d. Traffic Issues & Footpaths – Community payback has cleared the path by the kennels on the A369. There has been correspondence with NSC about options for improving the cyclepath past the George. Leigh Warren and the dip on the A369 just beyond the bus stop (by the George pub) keep flooding. It will be reported to NSC.
Action Jenna Ho Marris
- e. Verges – Sarah Wright has expressed concern regarding the overgrown verges and how it will affect the wall that has recently be repaired. We will consider getting this done in the Autumn when we use the flail.
- f. Playing Fields & Events – one extra commercial bin is required, which will require the PC to place order with NSC. All the new play equipment has been installed. TPO to be applied for **Action Simon Talbot-Ponsonby**. Simon to arrange old swing support posts to be removed.
- g. Abbots Pool – Nothing to report.
- h. Civic Society – The Parish Council proposed arranging an informal meeting with the Civic Society Committee to clarify mutual expectations. This follows the addition of several new members to the Civic Society.

15/25

To receive the Chair's report.

It was agreed that we should work with Leigh Woods community to consider a potential merger of Abbots Leigh with Leigh Woods as part of the Community Governance Review and discuss options with Electoral Services Manager at North Somerset Council. **Action Simon Talbot-Ponsonby**

16/25

To receive Clerk's report.

Nothing to report

17/25

To consider items for the next meeting agenda.

The meeting closed at 8.33pm.

End of minutes.