

ABBOTS LEIGH PARISH COUNCIL  
MEETING OF THE PARISH COUNCIL  
Held at Village Hall, Abbots Leigh on Monday 14<sup>th</sup> July 2025 at 7.30pm

MINUTES

Present: Councillors S Talbot-Ponsonby (Chair), K Das (Vice Chair), M Walker, J Ho Marris.

Parish Clerk Nicola Rice

Absent: Councillors R Delany.

Public Participation – One member of public was present.

18/25 To note the absence of councillors at the meeting.

The absence of Councillors R Delany was noted.

19/25 To accept declarations of interest in accordance with the Adopted Code of Conduct September 2024.

There were no declarations of interest.

20/25 To approve the minutes of the council meeting held on Monday 09<sup>th</sup> June 2025.

It was resolved to approve the minutes.

The Chairman signed the minutes as being a true record of the meeting.

21/25 Planning, New Applications:

25/P/1263/TPO	Leigh Court Road Pill Road Abbots leigh BS8 3RA	Sycamore - Remove 3 lowest branches and remove all deadwood. Prunus - Remove. Fallen Ash Stem - Remove. Sweet chestnut -Reduce scaffold limbs over driveway by 3m. T259A (Holly) - Remove. T278 (Larch) -Remove dead/broken branches and remove detritus from unions. G275 (Ash) – Remove hanger/dead branches and remove understorey to allow for platform access. T236 (Douglas Fir) - Remove broken branches and Deadwood. Adjacent to T236 (Ash) - Remove. <i>No Comment</i>
25/P/1341/PIP	12 Knightcott Road Abbots leigh BS8 3SB	Permission in Principle for the demolition of existing dwelling and garage and erection of 2no. dwellings. <i>Object, wholly inappropriate development in green belt.</i>

25/P/1286/H2PA	Grangewood House Manor Rd Abbots Leigh BS8 3RP	Application to determine if prior approval is required for a proposal to construct an additional storey to existing dwellinghouse, to a maximum height of 10.78 metres. <i>Object, on visual impact, size and scale.</i>
25/P/1285/HHPA	Grangewood House Manor Rd Abbots Leigh BS8 3RP	Prior approval request for the erection of a single storey side/rear extension with a flat roof that would 1) extend beyond the rear wall of the original house by 7.91 metres; 2) have a maximum height of 3.85 metres and 3) have eaves that are 3.85 metres high. <i>Object, on visual impact, size and scale. The recently constructed double garage should be taken into account in and increase in size calculations.</i>
25/P/1335/FUH	14 Knightcott Road Abbots Leigh BS8 3SB	Demolition of the existing conservatory and proposed erection of a new replacement warm roof conservatory to the front elevation. <i>No objections, same as 25/P/0846/LDP previously considered.</i>

Approvals/Refusals/Withdrawn:-

25/P/1012/FUH	2 Manor View Manor Lane Abbots Leigh BS8 3RY	Proposed erection of a 1.5 storey extension to the North of the property and the addition of 1no. dormer to the rear elevation. Demolition of the existing conservatory to the front elevation and erection of a replacement new porch. New cladding to 2no. existing dormers (front and rear) and re-location of the existing driveway to the Southern boundary to give wider and safer access onto the site and improve the usability and continuity of the garden. <i>Approved</i>
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22/25

To consider the approval and payment of the following monthly invoices.

Any invoices received after the publication of the agenda will also be considered.

Invoice date	Supplier	Description	Amount £	VAT £	Total £
None	Nicola Rice	Clerk's salary	1034.74	0	1034.74
None	Mick Dillon	Caretakers salary	850.00	0	850.00
None	HMRC	PAYE	321.75	0	321.75
08.5.25	Mick Dillon	Expenses		0	
None	Clerks Expenses	Quarterly expenses & Photo copying	48.60	0	48.60
03.7.25	Dr V Bills	VH deposit refund	100.00	0	100.00
17.6.25	CB Windows	Window Clean	50.00	0	50.00
01.07.25	Simon TP	Expenses	51.42	0	51.42
17.6.25	Gallagher Ins	Annual Insurance	3899.00	0	3899.00
09.6.25	GB Sports	Playground Inspection	30.00	20%	36.00
30.6.25	K&E Property M	Bins and Grass cut June	264.00	0	264.00
09.6.25	K&E Property M	Bins and Grass cut May	495.00	0	495.00

It was resolved to approve the payments.

23/25 To consider the approval of using PATA for Payroll.

It was resolved to approve PATA for payroll

24/25 To consider the approval of using Nest for a Pension Scheme.

It was resolved to approve the use of Nest for a Pension Scheme.

25/25 To consider the approval to leave the VH Caretaker as an employee or, should he be self-employed.

It was resolved to discuss further and seek advice from ALCA and NALC.  
Action Councillor Ho Marris.

- 26/25 To consider the approval of granting a donation to St. George's Flowerbank.  
It was resolved to approve granting a donation to St. George's Flowerbank.

Please note that no decisions can be made under agenda items 27/25 to 31/25.

- 27/25 To receive the North Somerset Councillor report.  
Ward Councillor Report (Pill Ward) from Councillor Jenna Ho Marris.  
No report.

- 28/25 To discuss village matters  
Local Plans and other planning—  
NSC - Pill Strategic Development area, ALPC to meet NSC Planners with PEIG.  
Clerk to chase date in w/c 28<sup>th</sup> July. **Action clerk.** Roots – Planning application will be taken to committee on 16<sup>th</sup> July 25. Officers have recommended approval. Residents will be making representation at the committee and Councillor Ho Marris will also be addressing the meeting. The North Somerset Enforcement officer instructed that the Teepee should be removed, which Roots did after their 'Roots Feast' event.

#### Police Report

The latest figures show 1 anti-social, 1 other crime and 1 violent or sexual assault.

#### Village Hall

It was agreed that having had a competitive quote from Gigaclear would be used to provide broadband services to the parish, once our current contract with BT has finished at the end of the year. Solar Panels are tripping regularly and the electricians may need to install a less sensitive switch. Eon has confirmed it will be making a quarterly export payment upon submission of meter readings. The first being £532.29.

Former Skittle Alley - nothing to report.

#### Traffic Issues & Footpaths

David Murphy has written to the Parish Council about three of the improvements that will be made. We had asked for six improvements, including Clifton College exit over the cycle path, new warning signage for Dennyview Road junction, adjusted to the cycle path surface alongside Leigh Bank, keep clear markings on the cycle path across the George car park entrance and adjustment of the sign locations of Red Route at Abbots Poll and cycle direction sign down Coronation Avenue. It was agreed to comment

as well as asking for all 6 schemes and offer a contribution to NSC for the works we require if necessary.

### Verges

Simon will write to Sarah Wright about unknown services in the A369 verge below Church Road and whether the Parish council would be able to do any flailing of that section when we get the other verges cut in September? Community payback cleared the A369 cycle track below Denny View Road and above sandy Lane as well as clearing the Poundbatch layby. We are looking for more projects to take advantage of this free labour. Peter Abraham has asked for help with the Markham sign, Councillor Talbot-Ponsonby to see whether we might be able to.. The parish will look into buying Graffiti kits for volunteers. The Parish Council has agreed there is a shared interest in undertaking a traffic and air quality monitoring project in Abbots Leigh, particularly in light of increased traffic concerns and the planned Pill housing expansion. A liaison will be appointed to coordinate with project partners and explore funding through the 2025–26 Policy Support Fund.

### Playing Fields & Events

We now have received a second commercial bin to take rubbish from the Old School Field on a 3-weekly basis, kept in the Churchyard.

### Abbots Pool

There had been a fire over the weekend, that the fire brigade extinguished. Volunteers used the timber provided by the PC to repair the steps.

### Civic Society

Neil Hopkinson has been emailed suggesting an informal meeting with the Parish Council

29/25 To receive the Chair's report.

No report

30/25 To receive Clerk's report.

The parish clerk will no longer be working in the office at the Resource Centre. All parish files will need to be removed from the office. The official address for accounts and registered office will be changed to the Village Hall 6 Church Road, Abbots Leigh, Bristol, BS8 3QP and Mick will source an appropriate dedicated post box that is in fitting with the building.

31/25 To consider items for the next meeting agenda.

It was agreed the future meetings should be held at 7pm. No meeting will be held in August unless there are significant planning applications which can not be agreed by email exchanges and would need to be considered. The next planned meeting will be on Monday 08<sup>th</sup> September at 7pm.

The meeting closed at 21.21pm.

End of minutes.